

## TROUBLE SHOOTING GUIDE

Most problems with the Lark lock are because the batteries are low or the wrong type (not Duracell) or they have been incorrectly fitted. It is important to use only Duracell as some other batteries are as much as 2mm different in length and the result can be poor or intermittent contact.

These faults include; -

Blank screen, failure to open after count down, t-Erro and stopping partway through the countdown.

Make sure that the battery holder is pushed and held down when changing batteries before tightening the top screw as if not this can result in the keypad being pushed out and poor contact resulting

If the lock counts down but does not open – ensure that the dial is fully to the left before starting.

If the door is locked in the open position – enter your code in the normal way and open as in 1.1. If the time lock goes “on guard” when the door is locked in the open position – enter your code as normal then enter your code again straight away and the countdown will start.

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## Operating Instructions for ILS 'LARK' MULTI-CODE LOCK WITH AUDIT

## 1. Opening Code Operating Instructions for Multi-Code LARK Lock

(Opening codes must first be enabled by a Master or Sub-Master code. Opening codes have ID numbers 01 through to 40 inclusive.)

### 1.1 To Open Lock (Ensure the outer dial is fully to the left before starting)

1.1.1 Press \* until screen shows ILS. Screen displays ILS, red and green LED's light and buzzer sounds twice. The display then shows time delay period.

If the display shows ATL, CTNO or SCXX the time lock is on guard and the lock cannot be opened, but if changing code or taking an audit, wait for red LED to go out.

If the low battery LB is displayed for 4 seconds before the time delay value appears, the lock will still operate correctly, but the batteries should be changed as soon as possible.

1.1.2 Now enter code e.g. 1,2,3,4,5,6 + your ID for example 07 followed by #.

If the code is correct the countdown will commence to 00:00 and OPEn will then be displayed. The buzzer will sound and the green LED will flash.

1.1.3 While OPEn is displayed, re-enter code plus your ID and press #. If the correct code has been entered, the screen will display — — — — and the green LED will remain on permanently. The lock can then be opened for the next 6 seconds by turning the dial approximately 90 degrees. Keep hold of the dial with one hand and turn the safe handle with the other hand to open the safe door. Do not try to turn the safe handle before the lock is opened.

**NOTE:** - If at any time you wish to cancel the countdown press the \* key.

### 1.2 Changing the Opening Code.

1.2.1 Wake up the lock as in 1.1.1 above. Enter your current opening code plus ID followed by □ (white square). The screen will then display your (ID)E (E is for enter e.g.: 07E) and the red LED will be on.

1.2.2 Enter new code e.g.: 1,2,3,4,5,6, plus your ID followed by #. The screen then changes to (ID)C (for example 07C, C is for confirm) and the green LED also comes on.

1.2.3 Enter new code again plus your ID followed by #. After 1 – 2 seconds the buzzer will sound several times, the screen will show ≡ ≡ ≡ ≡ and both LED's will flash. This indicates that the new code has been accepted.

**Remember #** to "enter" and □ (white square) to "change" your code.

## 1.3 Short Close

1.3.1 Wake up lock as in 1.1.1.

1.3.2 Press small padlock button (top left of keypad). Display shows SC:XX where XX is the short close period in minutes.

1.3.3 Press # to accept this function. Display shows Code.

1.3.4 Enter current code plus your ID followed by #. The display shows ConF.

1.3.5 Press small padlock button again to confirm short close required.

1.3.6 The display will then show SC and the time period left before the lock can once again be opened. The display will then go blank. On pressing the \* the screen will show the current time remaining after the SC.

## 1.4 Close Till Next Open (Ctno)

1.4.1 Wake up the lock as in 1.1.1.

1.4.2 Press the large padlock button (top right of keypad). The display shows Ctno for 1 second then Code.

1.4.3 Enter current code plus your ID followed by #. The display shows ConF.

1.4.4 Press the large padlock button again to confirm selection.

1.4.5 The lock is now locked until the next pre-programmed time opening. (For example 8'Oclock the following morning.)

## 1.5 Changing Batteries

1.5.1 Place your fingers gently on the battery holder and press down, whilst using a small screwdriver to undo the top screw, approximately 12 full turns.

1.5.2 Pull the battery holder up using the finger grips.

1.5.3 Change batteries using only **DURACELL TYPE 'AA' (MN 1500)** batteries making sure to insert the **correct way round** as marked in the holder.

1.5.4 Re-fit holder, hold down firmly with your finger and re-tighten the screw with your other hand. **Do not over tighten the screw.**